



2018-2019 Chairman & Officer Assistant Search

Martin STEM Academy Booster Club is searching for individuals to slate as chairmen or officer assistants for the 2018-2019 school year. Please consider a position! Brief job descriptions are listed below the officer positions they go with. Your interest is GREATLY appreciated! **Mail to: Martin STEM Academy Booster Club P.O. Box 174195, TX 76003**

Work with 2nd VP FUNDRAISING:

Fundraising Assistant: Aide to 2nd VP in all fundraising activities

Co Spirit Shop Chair: Work with other Spirit Shop Chair to plan/implement First Event and all Spirit

Co Spirit Shop Chair: sales throughout the year.

First Event Food Chair: Responsible for food items sold at First Event. Getting bids, coordinating, setting up and selling.

Work with 7th VP HOSPITALITY:

Hospitality Assistant: Aide to 7th VP in all hospitality activities

STEM Care Chair: Responsible for correspondence (thank you/sympathy/get well cards etc) to support STEM Students, families and faculty as deemed necessary.

Teacher Appreciation Chair: Plan teacher appreciation events during the school year. Daytime availability helpful.

Work with 8th VP STUDENT ACTIVITIES:

Student Activities Assistant: Assist 8th VP with all STEM student activities, daytime availability very helpful
(some events are during lunchtime at Martin)

Summer Social Activity Chair: Plan, coordinate and implement at least 2 STEM student activities during summer break. (previous events have been outdoor movie night at UTA, Rangers games etc.)

Work with 9th VP PROGRAMS:

Fall Kick-Off Chair: Plan, coordinate, and implement an annual Fall kick-off event for STEM students and families.

Spring Pasta with a Purpose Chair: Plan, coordinate, and implement the annual Spring Booster Meeting Event for STEM students and families

Assistant to STEM Admin #1- Provide occasional daytime support as needed for STEM Administrators

Assistant to STEM Admin #2 -Provide occasional daytime support as needed for STEM Administrators

Name _____ email _____

Phone # _____ My student's grade next year _____

First Choice _____

Second Choice _____

Third Choice _____

Comments:

