



# Martin STEM Academy Booster Club

## 2019-2020 Chairman & Officer Assistant Search

Martin STEM Academy Booster Club is searching for individuals to serve as chairs or officer assistants for the 2019-2020 school year. Brief job descriptions are listed below. Your interest is GREATLY appreciated! **Submit completed forms by 5 PM on Monday, April 29, 2019 via email to swgriffin2@yahoo.com**

### Work with 2<sup>nd</sup> VP Fundraising

**Fundraising Assistant:** Assist 2<sup>nd</sup> VP Fundraising in all fundraising activities.

**Spirit Shop Co-Chairs (2):** Manage all Booster Club products including t-shirts, car decals, yards signs, or other items designed to be sold and/or distributed by the Booster Club.

**Food Chair:** Plan and coordinate all food events/fundraisers approved by the board.

**Food Chair Assistant:** Assist Food Chair.

**Scholarship Chair:** Oversee a scholarship committee for the selection process of scholarship recipient(s).

### Work with 4<sup>th</sup> VP Volunteer Coordinator

**On-Call Chair:** Assist STEM Coordinators as requested.

### Work with 7<sup>th</sup> VP Hospitality

**Hospitality Assistant:** Aide to 7<sup>th</sup> VP Hospitality in all hospitality activities.

**STEM Care Chair:** Send correspondence (thank you/sympathy/get well cards etc) to support STEM Students, families and faculty as deemed appropriate.

**Teacher Appreciation Chair:** Plan teacher appreciation events during the school year. Daytime availability is helpful.

### Work with 8<sup>th</sup> VP Student Activities

**Student Activities Assistant:** Assist 8<sup>th</sup> VP Student Activities with all STEM student activities. Daytime availability is helpful. (Most events are during lunchtime.)

**Student Summer Activity Co-Chairs (2):** Plan, coordinate and implement at least 2 STEM student activities during summer break. (Previous events have been outdoor movie night at UTA, Rangers games etc.)

**Banquet Chair:** Plan and coordinate all details associated with the end of year banquet as approved by the Board.

### Work with 9<sup>th</sup> VP Programs

**Pasta with a Purpose Chair:** Plan, coordinate, and implement the annual Pasta with a Purpose dinner.

Name \_\_\_\_\_ email \_\_\_\_\_

Phone # \_\_\_\_\_ My student's grade next year \_\_\_\_\_

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

Comments: